

**GOODAN KEIL COUNTY WATER DISTRICT  
MISSOULA, MONTANA**

**MINUTES OF REGULAR BOARD OF DIRECTORS MEETING**

**March 28, 2016**

The regularly scheduled meeting of the Goodan Keil County Water District Board of Directors was held March 28, 2016 at the Airport Board Room. The Meeting was called to order at 7:07 PM by Director Hughes. All Board Members were present at the meeting. Michele Hand, Financial Manager was present as were Mike and Betty Tingly, District Customers.

**Public Comment**

No Public Comments

**Minutes of the December 14, 2015 meeting**

Reading and approval of the December 14, 2015, minutes; moved by Director Rossiter, seconded by Director Fernando. Motion carried.

**Financial Reports**

Michele Hand submitted the end of year for 2015 and tri-monthly financial reports. After discussions, Director Rossiter moved and Director Fernando seconded the motion to approve the financial report. Motion carried.

**Old Business**

1. Leak in the vault by the booster pump, and repair of the electronic controller is pending. Tabled until May 2016
2. Pump House construction project is scheduled for completion in the summer of 2016. Pending resolution of electrical system considerations during the project. Projected completion still pending, tentatively scheduled for May 2016.
3. Director Hughes reported on the status of the water system. For the last two years he has accomplished the primary day to day management of the system to include meter reading. The Board will re-assess these duties which could result in the employment of a contractor as has been done in the past. Action tabled.

**New Business**

1. Michele Hand presented the budget developed for 2016 by herself and Directors Fernando and Hughes. After discussion Director Rossiter moved and Director Fernando seconded a motion to approve the 2016 Water District Budget, motion carried.
2. Director Hughes provided a review of the 2015 DEQ Sanitary Survey. There were no violations, however DEQ did identify certain deficiencies and recommended the booster station have a backup pump, the system have a backup generator, and improved pump control building security. They also noted where some repairs were necessary. These recommendations and observations were taken under advisement for future action.
3. Quarterly Board meeting schedule adjustment. After discussion which identified that our current meeting schedule conflicted with the most useful timing of quarterly and annual financial reporting, it was decided to make an adjustment. Director Foster moved and Director Bronec seconded a motion to change the scheduled District Board meetings to the months of January, April, July and October, the month after a quarter ends. Motion carried. There will also be a special meeting in May 2016, the date to be determined, to meet the minimum requirement for Water District Board Meetings, once each quarter.

**Adjourn**

As there was no other business presented, Director Hughes entertained a motion to adjourn, Director Fernando moved and Director Rossiter seconded, motion carried.

Meeting adjourned at 8:25 PM.

**Next Meeting**

The next regular meeting will be Monday, July 25, 2016 at 7:00pm at the Airport Board Room.

A special meeting will be scheduled on May (TBD), 2016 for the primary purpose of renovating the water pump control building.

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Gordon Hughes, President

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Pri Fernando, Secretary